

INSTRUCTIONS FOR AUTHORS

Formatting Guidelines

Manuscripts should be submitted exclusively in Microsoft Word format. References in the submitted articles should be given in the notes. Please use footnotes (on the WORD References select "Insert Footnote"). The bibliography is put into alphabetical order according to the surnames of the authors and editors including ISBN or ISSN. The bibliography should be divided into following sections: Archival Sources, Published Sources, Daily Press, Edited Monographs and Acta, Articles in Monographs, Studies and Articles, Web Pages.

The submitted text should be accompanied with: a summary in Slovak (in 10 lines), 5 key words in Slovak and English, personal data of author, i. e. the author's name and surname, personal ID, address, IBAN number, phone and e-mail contact, the name of the institution the author is affiliated with and ORCID number (if author has). Sending manuscript and personal data author grants the consent with its processing by the editorial board. Editorial board complies with principles of GDPR.

The manuscripts must meet following requirements: Font: Times New Roman, text – size: 12, font colour: black, line spacing: 1, 5. Footnotes: text size: 10, line spacing: 1. Exact quotes should be written in italics but only in the body of text (not in the footnotes). Tables and figures can be added to the end of the manuscript or submitted as a separate file(s). If tables are added as separate files, they should be submitted as Microsoft Word or Microsoft Excel. Images should be submitted in high resolution. All figures need to be at least 300 dpi to ensure quality on printing. Please submit figures in the accepted file formats: xls orxlsx.

The length of text

The length of text for scientific papers should not exceed 40 standard pages (minimum is 15 standard pages). Reviews should not exceed 15 pages, annotations 3 pages. Please use ISBN.

The standard page is comprised of 1800 characters including spaces and footnotes.

Please cite references according to ISO 690

The method of preparing a bibliographic item

Book

VÁROŠ, Milan. *Posledný let generála Štefánika*. Bratislava : International, 1994, s. 56.

(ISBN 80-215-0149 should be added to the bibliography behind the text)

PEJSKAR, Jožka (ed.). *Poslední pocta : Památník za zemřelé československé exulanty v letech 1948 – 1981*. B. m. : Konfrontace, 1986, sv. 2, s. 118-121.

(B. m. – S. L., B. m. – S. N., B. r. – N. D.)

Journal article

ŠPIRKO, Dušan – LUPTÁK, Miroslav. Obrana bratislavského predmostia vo francúzsko-rakúskej vojne v roku 1809. In *Vojenská história*, 2002, roč. 6, č. 1, s. 9 – 10.

Repeated references

Do not use “ref” as it has been up to now!

When the footnotes are NOT next to each other use:

PEJSKAR, J. *Poslední*. c. d., s. 97.

When the footnotes are next to each other use:

Tamže – Ibid

Archival sources

full name of the archives, name of the archival collection, reference number of the archival unit or box

Example: Slovenský národný archív v Bratislave (hereinafter referred to as SNA), f. Ministerstvo s plnou mocou pre správu Slovenska, šk. 10.

Editorial Board's approval for article to be published is based upon double blind peer-review process. Physical manuscripts not accepted for publication are not returned to the authors.